

Intergroup 5 (IG5) Representative Meeting Minutes

Date: June 2, 2010

Approved: July 7, 2010

Groups Represented:

Central, Crawfordville, Friends of Bill W. Gone Wild, Happy Hour, Open Door, Mustard Seed

- 14 people total were in attendance. (Groups listed above come from attendees who identified themselves as IG5 representatives for their home group.)

Secretary's Report: (David G.)

Minutes from May 5, 2010 IG5 representative meeting approved and accepted.

Treasurer's Report: (James R.)

- Previous treasurer's reports are available for download on the website:
<http://www.intergroup5.org/docs.html>.
- Literature section of the treasurer's report does not reflect sales; that is included in the Literature Coordinator's report.
- Secretary will research historic donations to the Faith Works Counseling Center for use of the facility to hold IG5 rep meetings.

Office Coordinator Report: (vacant)

- Office Coordinator (OC) position is still vacant.

Literature Coordinator Report: (Clay W.)

- Inventory & Sales reports approved & accepted.
- Total sales this month: \$1272.10
- Value of on-hand inventory: \$2148.35
- If a group wishes to make a literature purchase, the best method is to contact the Literature Coordinator (LC) at the intergroup email address (literature@intergroup5.org) and arrange a time to meet.
- Literature account balance on the report is a "running" balance; the Literature section of the treasurer's report reflects the bank statements.
- Next month's report will indicate an inventory count of stock on the shelf vs. just the value of on-hand inventory.

Activities Report: (Tracy G.)

- Date for the Intergroup Fair is July 17, 2010; location will be the CASA clubhouse. Flyers have been made, contact Tracy if your group needs some and/or would like to get involved.
- Tickets (suggested donations) for the fair are \$5; see your group's IG5 representative for tickets or purchase the day of the event.
- Fundraising committee met last month, another meeting is planned for later this month; volunteers are need to commit to an event, call Tracy if you would like to help, her contact info is on the flyer.
- Entry fee to enter the water balloon volleyball tournament is \$20/team.

Web Committee Report: (vacant)

- Submitted to IG5 reps, some highlights from report are below:
- Webmaster position is still vacant, Debbie R. is covering duties in the interim.
- We had a decrease of -0.11% in website visits from last month.
- Still have groups that need to confirm the meeting addresses for the Google map information, please contact webmaster@intergroup5.org.
- Posted approved April 2010 IG5 rep meeting minutes.
- Google Analytics IG5 website statistics
 - Highlights for May 1, 2010 – May 31, 2010:
 - 918 total visits, 554 unique visitors
 - 2189 page views, 1748 unique views

- 48.37% new visits, 38.56% bounce rate (bounce rate = percentage of single-page visits or visits in which the person left your site from the entrance (landing) page)

Most visited pages → Home Page (default.html) = 997, Tallahassee meetings = 629, Crawfordville meetings = 61, Contact Page = 55, Links Page = 45, Newsletters page = 42

District 5 Report: (given by Debra N.)

- There are a number of vacancies for District 5 committee chairs; District 5 meets the 3rd Wednesday of every month.

The Message: (Joe D.)

- Copies of the Message are available on the website (<http://intergroup5.org/newsletters.html>)
- Please send all info that you wished to be published to message@intergroup5.org by the last Wednesday of the month.
- If you don't like the color of this month's Message, blame the printer.

12 Step News: (given by Debra N.)

- Still need volunteers for the phone army.
- The coordinator position will be open in August; if interested, please come to the next IG5 rep meeting.
- Executive Committee will look at current rotation and update if necessary.

Executive Committee meeting highlights:

- Intergroup 5 is now covering the entire cost of printing the Where & When's.
- A new edition of the Where & When has been printed (Summer 2010).
- We need volunteers to staff the office on Saturdays.

Old Business:

- After checking other rental rates, IG5's office rent is competitive and we are getting a reasonable monthly rate.
- Webmaster and Web Committee Chair positions are both still open.
- Ad-hoc committee chair presented draft of by-laws with suggestions that have been submitted so far. Input is still being accepted (<http://bit.ly/cDOuQJ>); input so far will be sent to IG5 reps and District 5 reps.
- There was discussion about group contributions to IG5; some groups contribute monthly, while others are made quarterly or annually.
- There was discussion of electronic dissemination of the Message; webmaster and editors will collaborate to come up with the best method to do this.

New Business:

- Literature Coordinator will set up a literature sales booth at the upcoming Founder's Day Florida Style convention.

**In Service,
David G.**