

# Intergroup 5 (IG5) Representative Meeting Minutes

Date: July 7, 2010

Approved: August 4, 2010

## Groups Represented:

Bradfordville, Central, Crawfordville, Friends of Bill W. Gone Wild, Home Group, Powder-No-Puff, Open Door, Singleness of Purpose

- 19 people total were in attendance. (Groups listed above come from attendees who identified themselves as IG5 representatives for their home group.)

## Secretary's Report: (David G.)

Minutes from June 2, 2010 IG5 representative meeting approved and accepted.

## Treasurer's Report: (James R.)

- Had to order more checks this month.
- Historically, \$35 per quarter is given to Faith Presbyterian Church for use of their facilities to hold the monthly IG5 rep meeting; treasurer will review records to see when last distribution was made.
- There was discussion about the need for/alternative options to maintaining internet access at the IG5 office (tabled).
- This month's report was approved & accepted.

## Office Coordinator Report: (vacant)

- Office Coordinator (OC) position is still vacant.
- On Mondays, Wednesdays, and Fridays from 4pm to 7pm, the IG5 office is staffed by a volunteer.
- Other volunteer opportunities are available; if you would like to volunteer to man the office, send an email to [execcomm@intergroup5.org](mailto:execcomm@intergroup5.org).

## Literature Coordinator Report: (Clay W.)

- Inventory & Sales reports approved & accepted.
- Total sales this month: \$1081.44
- Value of on-hand inventory: \$2166.05
- There were lots of purchases at the Literature table at the FDFS convention.
- The Literature report now shows itemized sales and on-hand inventory by description.
- There has been a request from some groups regarding Grapevine literature, so the Literature Coordinator will meet with the District 5 Grapevine Chair this month to discuss what to order.

## Activities Report: (Tracy G.)

- Date for the Intergroup Fair is July 17, 2010; location will be the CASA clubhouse. Still gathering together volunteers.
- Money raised so far through advance "Golden Ticket" sales was turned over to the Treasurer, the rest will be turned in after the event.

## Web Committee Report: (vacant)

- Submitted to IG5 reps, some highlights from report are below:
- Webmaster and Web Committee Chairperson positions are still vacant; Debbie R. is covering duties in the interim.
- Google Analytics IG5 website statistics
  - Highlights for June 1, 2010 – June 30, 2010:
    - 1184 total visits, 643 unique visitors
    - 2645 page views, 2177 unique views
    - 43.58% new visits, 41.55% bounce rate (bounce rate = percentage of single-page visits or visits in which the person left your site from the entrance (landing) page)

Most visited pages (top 10) → Home Page (default.html) = 1163, Tallahassee meetings = 843, Contact Page = 74, Apalachicola meetings = 65, St. George Island meetings = 53, East Point meetings = 46, Links = 45, Crawfordville meetings = 43, District 5 Info = 39, Carrabelle meetings = 34

**District 5 Report:** (Donna W.)

- There are a number of vacancies for District 5 committee chairs; District 5 meets the 3<sup>rd</sup> Wednesday of every month.
- Please contact the Treatment Chair at [treatment@intergroup5.org](mailto:treatment@intergroup5.org) if you can volunteer to share your story at a treatment center in Quincy.

**The Message:** (Kayce M. & Joe D.)

- Copies of the Message are available on the website (<http://intergroup5.org/newsletters.html>)
- Please send all info that you wished to be published to [message@intergroup5.org](mailto:message@intergroup5.org) by the last Wednesday of the month.
- All submissions were received before the deadline this month; the editors wanted to expressly thank all contributors for that.
- Next month's Message will reflect the new IG5 office hours for Fridays.

**12 Step News:** (vacant)

- Jim McC. from Happy Hour volunteered to serve in the position of committee chairperson; approved by IG5 reps present, appointment by IG5 chair is effective immediately.
- Still need volunteers for the phone army.

**Executive Committee meeting highlights:**

- Executive Committee did not meet in June.

**Old Business:**

- Treasurer spoke with Talcor (office lease); they offered a 14 month lease in our current location at the current rate with 2 months free rent.
- There was discussion about pros/cons of trying to acquire a different location for the IG5 office.
- Talcor will get back with the Treasurer with offers/packages on alternate sites before the next IG5 rep meeting.
- There was a request for clarification about the printing of the Where & When's: IG5 now covers the total cost for printing.

**New Business:**

- There was a discussion about IG5 participating with District 5 in hosting a service workshop in the future (tabled).

**In Service,  
David G.**