

# **Intergroup 5 (IG5) Representative Meeting Minutes**

**Date: December 1, 2010**

**Approved: January 5, 2011**

## **Groups Represented:**

Bradfordville, Central, Living Sober, Mustard Seed, Singleness of Purpose

- 14 people total were in attendance. (Groups listed above come from attendees who identified themselves as IG5 representatives for their home group.)

## **Secretary's Report:**

- Minutes from November 2010 IG5 representative meeting approved and accepted with amendment; Last item under **New Business** to read: "There were questions about how Intergroup decides what is and what is not listed on the Where & When; reps will take back to their groups for discussion to get a group conscience and bring back to the next rep meeting."

## **Treasurer's Report:**

- Report approved & accepted.

## **Office Coordinator Report:**

- Position is still vacant.
- Main volunteer activities include answering the office phone, referring people to the 12-step list, and helping people with literature.
- Volunteer opportunities are available; if you would like to volunteer to man the office, send an email to [execcomm@intergroup5.org](mailto:execcomm@intergroup5.org).

## **Literature Coordinator Report:**

- 3 of 8 purchases for this month were made at the Gratitude Dinner.
- Total sales this month: \$487.18
- Value of on-hand inventory: \$3698.00
- Inventory & Sales reports approved & accepted.

## **Activities Report:**

- The IG5 Holiday Party will be December 11, 2010 at the Jackson Masonic Lodge. The format of the speakers will be an old timers panel; speakers should show up no later than 6:30pm to sign up for the panel.
- There is a suggested \$5 donation, but no one gets turned away.
- Looking for volunteers to help; be at the lodge at noon to help with setup.
- Activities chair position is open at the end of this month.

## **Web Committee Report:**

- Website traffic is decreased from last month.
- Two meeting changes were posted to the website this month (Bradfordville & Night Owl)
- Webmaster is trying to confirm whether or not the Night Owl group meets on Thursday nights.
- Google Analytics IG5 website statistics
  - Highlights for November 1, 2010 – November 31, 2010:
    - 856 total visits, 565 unique visitors
    - 1,344 page views, 1,107 unique views
    - 54.79% new visits, 70.91% bounce rate (bounce rate = percentage of single-page visits or visits in which the person left your site from the entrance (landing) page)
    - Most visited pages (top 5): Home Page (default.html) =1,035, Contact Page=55, Message=50, Links=40, and Documents= 30

## **District 5 Report:**

- Corrections Committee needs literature to take to the facilities (Pink Can donations).
- There are still some open positions at District; there is especially a need for a treasurer.
- The next Area assembly will be held at the new meeting place in St. Augustine; see their website for more info:

(<http://www.aanorthflorida.org/>)

**The Message:**

- The theme this month is the 12<sup>th</sup> step: "Carrying the Message".
- We need content contributors; please send all info that you wished to be published to [message@intergroup5.org](mailto:message@intergroup5.org) by the last Wednesday of the month.
- Copies of the Message are available on the website (<http://intergroup5.org/newsletters.html>)
- There was a motion to remove "Membership – Vacant" from the front page since there is no longer a Membership chair position at IG5 (approved).

**12 Step News:**

- A Help Line volunteer emphasized the need for more people willing to be on the 12 Step Call List; if you are interested, please email the 12 Step coordinator at [HelpLine@intergroup5.org](mailto:HelpLine@intergroup5.org).
- Volunteers are also needed for people to be on the rotation to answer incoming calls to the IG5 Help Line (calls forwarded to home/cell phone); the more people available, the more flexibility is afforded in scheduling.
- There is a meeting on Thursdays at 7pm called the Downtown Service Group (meets at Trinity United Methodist Church, 120 W. Park Ave.). This group has "adopted" the IG5 Help Line and will be assisting the 12 Step Committee; other types of service are discussed besides the Help Line. All AA members are invited to attend.
- 30 day stat: IG5 Help Line received 524 calls last month.

**Old Business:**

- Where & When discussion tabled to allow group reps to get feedback from their home groups; some still have to bring before their group business meeting.

**New Business:**

- No new business this month.

**In Service,  
David G.**