

Intergroup 5 (IG5) Representative Meeting Minutes

Date: August 4, 2010

Approved: September 1, 2010

Groups Represented:

Bradfordville, Central, Happy Hour, Mustard Seed

- 14 people total were in attendance. (Groups listed above come from attendees who identified themselves as IG5 representatives for their home group.)

Secretary's Report: (David G.)

Minutes from July 7, 2010 IG5 representative meeting approved and accepted.

Treasurer's Report: (James R.)

- The payment to GoDaddy.com for website services covers the next 3 years.
- The IG5 insurance renewal was never received; a call to the insurer revealed that insurance was cancelled by them in April 2009; they declined to renew. Insurance options are being researched; the treasurer will have an update at this month's exec committee meeting.
- This month's report was approved & accepted.

Office Coordinator Report: (vacant)

- Office Coordinator (OC) position is still vacant.
- On Mondays, Wednesdays, and Fridays from 4pm to 7pm, the IG5 office is staffed by a volunteer.
- Other volunteer opportunities are available; if you would like to volunteer to man the office, send an email to execcomm@intergroup5.org.

Literature Coordinator Report: (Clay W.)

- Inventory & Sales reports approved & accepted.
- Total sales this month: \$186.89
- Value of on-hand inventory: \$2896.70
- Relatively slow month, there were only 7 transactions.

Activities Report: (Tracy G.)

- IG5 fair was a success, total amount raised after expenses: \$1103.00.
- Next event is the IG5 Holiday Party; it will be December 11, 2010 at the Jackson Masonic Lodge. The format of the speakers will be an old timers panel.
- There was a suggestion that the current Activities chair start putting together a "tips" document for turnover for the next Activities chair.

Web Committee Report: (John P.)

- Submitted to IG5 reps, some highlights from report are below:
- John P. from Happy Hour was volunteered to be the new Webmaster; approved by IG5 reps present, appointment by IG5 chair is effective immediately.
- Google Analytics IG5 website statistics
 - Highlights for July 1, 2010 – July 31, 2010:
 - 967 total visits, 516 unique visitors
 - 2173 page views, 1790 unique views
 - 44.05% new visits, 40.64% bounce rate (bounce rate = percentage of single-page visits or visits in which the person left your site from the entrance (landing) page)

Most visited pages (top 5) → Home Page (default.html) = 885, Tallahassee meetings = 771, Contact Page = 56, Crawfordville meetings = 46, Links = 40

District 5 Report: (Donna W.)

- There are a number of vacancies for District 5 committee chairs; District 5 meets the 3rd Wednesday of every month.
- Please contact the Treatment Chair at treatment@intergroup5.org if you can volunteer to share your

story at a treatment center in Quincy.

- From the last area assembly: Area 14 is looking at boundary changes; accessibility of literature was discussed; there are 2 surveys from GSO that need to be turned in at the next assembly (ask your GSR for more info on any these topics).

The Message: (Kayce M. & Joe D.)

- Copies of the Message are available on the website (<http://intergroup5.org/newsletters.html>)
- Please send all info that you wished to be published to message@intergroup5.org by the last Wednesday of the month.
- The printed versions of this month's Message have the wrong month listed in the header, but the information is correct for August.

12 Step News: (Jim McC.)

- New chairperson is working with the prior 12 Step coordinator to transition into position.
- Still need volunteers for the phone army.

Executive Committee meeting highlights:

- Did not meet in July.
- Next month's report will have highlights from the exec committee meeting on Aug. 25, 2010.

Old Business:

- None.

New Business:

- Activities chair will start preparations this month and begin planning the Holiday Party.
- District 5 Public Information chair is working on finding the literature racks that are placed around the District; he is looking for help with getting them restocked.
- If anyone is interested in maintaining the Where & When, please contact the exec committee: execcomm@intergroup5.org.

**In Service,
David G.**